

Malvern Primary School



Accessibility Plan

Review Date: September 2026

Contents:

[Statement of intent](#)

1. [Legal framework](#)
2. [Roles and responsibilities](#)
3. [The Accessibility Audit](#)
4. [Planning duty 1: Curriculum](#)
5. [Planning duty 2: Physical environment](#)
6. [Planning duty 3: Information](#)
7. [Monitoring and review](#)

Statement of intent

This plan outlines how Malvern Primary School aims to increase access to education for pupils with disabilities in the three areas required by the planning duties in the Equality Act 2010 (i.e. the curriculum, physical environment and information).

A person is regarded as having a disability under the Equality Act where they have a physical or mental impairment that has a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities.

This plan aims to:

- Increase the extent to which pupils with disabilities can participate in the curriculum.
- Improve the physical environment of the school to enable pupils with disabilities to take better advantage of education, benefits, facilities and services provided.
- Improve the availability of accessible information to pupils with disabilities.

The above aims will be delivered within a reasonable timeframe, and in ways which are determined after taking into account pupils' disabilities and the views of parents and pupils. In the preparation of an accessibility strategy, the LA will have regard to the need to allocate adequate resources in the implementation of this strategy.

The governing board also recognises its responsibilities towards employees with disabilities and will:

- Monitor recruitment procedures to ensure that individuals with disabilities are provided with equal opportunities.
- Provide appropriate support and provision for employees with disabilities to ensure that they can carry out their work effectively without barriers.
- Undertake reasonable adjustments to enable staff to access the workplace.

The plan will be resourced, implemented, reviewed and revised in consultation with:

- Pupils' parents.
- The headteacher and other relevant members of staff.
- Governors.
- External partners.

1. Legal framework

This plan has due regard to all relevant legislation and statutory guidance including, but not limited to, the following:

- Human Rights Act 1998
- The Special Educational Needs and Disability Regulations 2014
- Education and Inspections Act 2006
- Equality Act 2010
- Education Act 1996
- Children and Families Act 2014
- The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017
- DfE (2014) 'The Equality Act 2010 and schools'
- DfE (2015) 'Special educational needs and disability code of practice: 0 to 25 years'

This plan operates in conjunction with the following school policies:

- Equality Information and Objectives Policy
- Early Years Policy
- Special Educational Needs and Disabilities (SEND) Policy
- Equality, Equity, Diversity and Inclusion Policy
- Admissions Policy
- Behaviour Policy
- Supporting Pupils with Medical Conditions Policy
- Administering Medication Policy
- Health and Safety Policy
- Data Protection Policy

2. Roles and responsibilities

The governing board will be responsible for:

- Ensuring that all accessibility planning adheres to and reflects the principles outlined in this plan.
- Approving this plan before it is implemented.
- Monitoring this plan.

The headteacher will be responsible for:

- Ensuring that staff members are aware of pupils' disabilities and medical conditions.
- Establishing whether a new pupil has any disabilities or medical conditions which the school should be aware of.
- Consulting with relevant and reputable experts if challenging situations regarding pupils' disabilities arise.
- Working closely with the governing board, LA and external agencies to effectively create and implement the school's Accessibility Plan.

The SENCO will be responsible for:

- Working closely with the headteacher and governing board to ensure that pupils with SEND are appropriately supported.
- Ensuring they have oversight of the needs of pupils with SEND attending the school, and advising the headteacher in relation to those needs as appropriate.

Staff members will be responsible for:

- Acting in accordance with this plan at all times.
- Supporting disabled pupils to access their environment and their education wherever necessary, e.g. by making reasonable adjustments to their practice.
- Ensuring that their actions do not discriminate against any pupil as a result of their disability.

3. The Accessibility Audit

The governing board will undertake an annual Accessibility Audit. The audit will cover the following three areas:

- **Access to the curriculum** – the governing board will assess the extent to which pupils with disabilities can access the curriculum on an equal basis with their peers.
- **Access to the physical environment** – the governing board will assess the extent to which pupils with disabilities can access the physical environment on an equal basis with their peers.

- **Access to information** – the governing board will assess the extent to which pupils with disabilities can access information on an equal basis with their peers.

When conducting the audit, the governing board will consider all kinds of disabilities and impairments, including, but not limited to, the following:

- **Ambulatory disabilities** – this includes pupils who use a wheelchair or mobility aid
- **Dexterity disabilities** – this includes those whose everyday manual handling of objects and fixtures may be impaired
- **Visual disabilities** – this includes those with visual impairments and sensitivities
- **Auditory disabilities** – this includes those with hearing impairments and sensitivities
- **Comprehension** – this includes hidden disabilities, such as autism and dyslexia

The findings from the audit will be used to identify short-, medium- and long-term actions to address specific gaps and improve access.

All actions will be carried out in a reasonable timeframe, and after taking into account pupils' disabilities and the preferences of their parents. The actions that will be undertaken are detailed in the following sections of this document.

Planning duty 1: Curriculum

	Issue	What	Who	When	Outcome	Review
Short term	Ensure appropriate transition arrangements are in place so that colleagues are aware of reasonable adjustments required by pupils within their cohort	Robust transition arrangements established.	Headteacher, teachers, SENCO	April 2024	Teaching staff are aware of the adjustments required for all pupils within their cohort.	Summer 2024
Medium term	All colleagues do not consistently utilise adaptive teaching techniques to make the curriculum accessible for SEND learners	Adaptive Teaching key priority in SDP	SENCO	Summer 2024	Colleagues are able to anticipate and overcome barriers to learning using adaptive teaching techniques.	Summer 2024
Long term	Audit building to ensure compliance for ambulatory disabilities accessing curriculum areas including hall and playground	Ensure safe accessibility to all curriculum areas	SENCO Compliance	Autumn 2024	Pupils with ambulatory disabilities can access lessons	Summer 2024

Planning duty 2: Physical environment

	Issue	What	Who	When	Outcome	Review
Short term	Review emergency and evacuation procedures to alert all students	Audit of emergency evacuation procedures	Compliance Education & H&S Lead	April 2024	School is aware of accessibility barriers in its emergency evacuation planning and will make a plan to address them	September 2024
Medium term	Ensure all walkways and learning environments are fully accessible	Audit all learning environments and corridor spaces to ensure all areas are accessible	Site Manager & Compliance Education	September 2024	Learning environment is accessible to pupils with visual impairments and all corridors have a clear, unobstructed width of 1.2m	July 2025
Long term	People with visual impairments are unable to read signage around school site	Provide non-visual guides to assist people to use the buildings	School Business Manager	July 2025	School buildings are fully accessible for people with visual impairments	September 2025

Planning duty 3: Information

	Issue	What	Who	When	Outcome	Review
Short term	Audit statutory information to identify if information is accessible	Audit of information and delivery procedures	SENCO & CLC Website Manager	April 2024	School is aware of accessibility gaps to its information delivery procedures	September 2024
	School to seek guidance on how to make written information more accessible	Schools seeks advice from external advisors	SENCO	April 2024	School is aware of local services for converting written information into alternative formats	September 2024
Medium term	All written information is not accessible to pupils with visual impairments.	Provide written information in alternative formats	SENCO & CLC Website Manager	September 2024	Written information is fully accessible to children with visual impairments	July 2025
Long term	School website is not accessible to children with SEND	Audit of website	CLC Website Manager	July 2025	Website is fully accessible	September 2025

Monitoring and review

This plan will be reviewed on an annual basis by the governing board and headteacher. The next scheduled review date for this plan is September 2024. Any changes to this plan will be communicated to all staff members and relevant stakeholders.